

St Albans Parish Council
Email: clerk@stalbanpc.org Website: https://stalbanpc.org

Dear Councillors

I hereby give you notice that an Extraordinary Meeting of the Council will be held on Tuesday 14 November 2023 at the Emmanuel Church Bestwood, commencing at 7.15 pm. This is at the request of Councillors following the closure of the Meeting of the Council on Tuesday 31 October 2023 due to the meeting being inquorate. All members of the Council are summoned and are requested to observe the Members' Code of Conduct. Members of the public and press are welcome to attend.

Prior to the commencement of the meeting there will be a 15 minute period when electors may address the Council.

Please submit apologies to the Clerk.

Claire Baker
Clerk
St Albans Parish Council

7 November 2023

ST ALBANS PARISH COUNCIL EXTRAORDINARY MEETING - AGENDA

Tuesday 14 November 2023 – 7:15pm

Emmanuel Church Bestwood, 10 Church View Close, Arnold. NG5 9QP

435	Apologies for absence – Cllr Prairie Bryant
436	Declarations of Interests – to receive disclosures of pecuniary and non-pecuniary interests pursuant to Section 31 of the Localism Act 2011 from Councillors on matters to be considered at this meeting
437	To approve the Minutes of the Meeting - held on 26 September 2023.
438	To receive Oral Reports from Councillors
439	To receive Reports from Gedling Borough Council
440	Clerk update a) Hedgehog Highway Project
441	Lamp post Christmas lighting – to consider information about Blachere products
442	Correspondence not reported under separate Agenda items
443	Finance a) To approve payments as per payment list (<i>circulated separately</i>) b) To note budget update c) External Audit update – to note conclusion of Audit d) Proposed purchase of additional laptop for Parish Councillors use
444	Grant Applications a) Warren Action Group – Application for £5000 towards Christmas events in Warren area b) St Albans Community Kitchen – Application for £2000 towards takeaway meal provision
445	Sporting / Community facilities in the Parish – update on discussion
446	Parish Christmas Celebrations
447	Notice Board Installation
448	Council Policies – review and refresh
449	Parish Council Website – publication of papers
450	To consider resolving that under Public Bodies (Admission to Meetings) Act 1960 1(2) the press and public be excluded from the meeting for the following items of business on the grounds that it would likely disclose exempt information
451	Staffing Committee a) Appointment of third Councillor b) Terms of Reference c) NALC Induction Training for Clerk
452	To note date of next ordinary meeting – Tuesday 28 November 2023, 7:15pm
453	Proposed dates for Parish Council ordinary meetings – 2024 • Tuesday 30 January • Tuesday 27 February • Tuesday 26 March • Tuesday 30 April • Tuesday 28 May

	• Tuesday 23 June • Tuesday 30 July • Tuesday 17 September • Tuesday 15 October • Tuesday 26 November
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